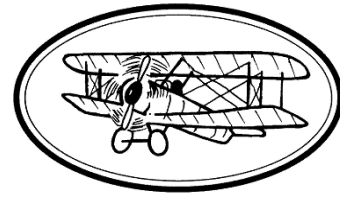


Grange Infant School
Franklin Road
Rowner
Gosport
Hants
PO13 9TS



Headteacher: Miss Myers

Assistant Headteacher: Mrs E Poate

Telephone: 023 9258 2984

Email: adminoffice@grange-inf.hants.sch.uk

Website: <https://www.grangeinfantschool.co.uk/>

Dear Parents/ Carers,

As we enter the fifth week of autumn term one, we have already seen a significant rise in absences. Although we understand that there will be times when your child has to miss school due to illness or unforeseen circumstances, we must ask that no matter the reason for the absence that you report it to the school office first thing in the morning.

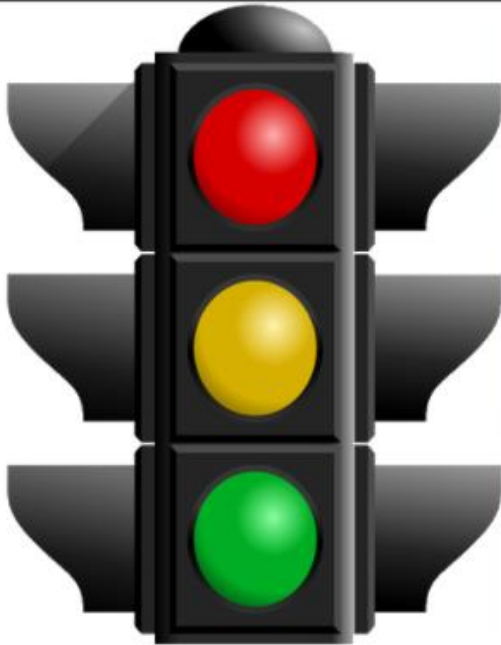
Regular attendance is extremely important to help your child achieve, reach their highest potential and give them the 'flying start' they deserve. Research shows that missing school can have a huge impact on a child's education and by law, all children of compulsory school age (between 5 to 16) must receive a suitable full-time education. As a **parent, you have a legal responsibility** to make sure this happens and as a school, we are required by the Government to inform parents/carers when their child's attendance falls below 90%. This is monitored carefully and daily by our attendance team.

At the bottom of the letter is a poster that breaks down the attendance percentages and really shows how the odd days can add up! Therefore we need to ensure that your child attends **regularly** and **punctually**. Even arriving just 5 minutes late per day will add up to 3 days of lost school time!

We always endeavour to be sensitive to needs and personal circumstances and strive to work together to resolve any concerns and to offer our support in any way we can. However if attendance does not show significant improvements (in individual cases) we will have arrange a meeting to discuss attendance further.

We have also attached an information leaflet on penalty notices for non-attendance at school for your reference.

EVERYDAY MATTERS



CHRONICALLY OUT OF SCHOOL: 18 or More DAYS (10% OF SCHOOL YEAR)

- Excused and unexcused absences represent lost time in the classroom and lost opportunities to learn.
- Missing just one day every two weeks can add up to 18 days in a year.

WARNING SIGNS= 10 TO 17 DAYS

- Students who are absent an average of 15 days a year miss a year's worth of school before their senior year.
- When students miss a day of school, it actually puts them two days behind their classmates.

SATISFACTORY ATTENDANCE= 9 OR FEWER DAYS

- Students with good attendance generally achieve higher grades and enjoy school more.
- Children benefit and make the most of their educational opportunities if they attend school regularly and on time.

If you have any concerns regarding your child's attendance, please do not hesitate to speak with me, Miss Myers, or a member of the attendance team. You may also wish to speak to the office staff or with your child's class teacher but these concerns will always be passed to me to address.

Yours sincerely,

Miss Myers

Headteacher