



## **GRANGE INFANT SCHOOL** **CHARGES AND REMISSIONS POLICY**

### **Rationale**

The Governing Body recognises the valuable contribution that a wide range of additional activities, including clubs and trips, can make towards a pupil's education. It is important that children are given a chance to learn through a range of experiences both within the school and through off-site visits.

### **Purpose**

To provide opportunities for extra-curricular and educational experiences in addition to the agreed planned curriculum i.e. The National Curriculum and the Foundation Stage. These activities fall outside the scope of the existing school budget and must be funded through voluntary contributions from parents or other bodies.

### **Educational Visits and Trips**

A budget will be set each financial year for educational visits/trips. Income will be generated by requesting parents/carers to make voluntary contributions to meet the costs of these visits/trips. If insufficient voluntary contributions are raised to make the activity viable then the visit/trip may have to be cancelled.

The Headteacher will consider if the school will support funding the visit/trip from the Pupil Premium element of the school income in order to contribute towards those children in receipt of Free School Meals (FSM).

In the case of a visit/trip when the school has made a commitment in advance, e.g. coach reservation, and a child is unable to attend, a full refund may not be possible.

Refunds will be limited to the element of the fee that is not in respect of a contract to which the school is committed to.

All children will be allowed to take part in all activities provided permission has been received from their parents/carers.

### **Extra-Curricular Activities**

Parents/carers who wish their child to participate in extra-curricular activities provided by the school, e.g. After School Clubs will be free of charge. Exceptions may occur, e.g. cooking club where the parents/carers may be asked for a small contribution to meet the costs of the ingredients purchased. They will be advised of any such costs prior to accepting a place for their child in this activity.

### **School Uniform**

Embroidered Sweatshirts, Cardigans, printed Book Bags, P.E. Bags and Water bottles can be purchased from the school office. Please contact the office for a list of the current prices. All items are sold at cost price. The school will support and provide one school jumper/cardigan per academic year to all children who qualify for Pupil Premium whom the school receives funding.

### **Milk**

A daily carton of milk is provided, free of charge, for children under the age of 5, through registration with the company, “Cool Milk” central funding. Parents/carers with children 5 years and over can for a monthly fee continue to have daily milk cartons delivered to the school for their child and should visit [www.coolmilk.com](http://www.coolmilk.com) directly. The school is proactive in keeping parents informed and supporting registration. The school will support and provide milk to all children 5 years and over who qualify for Pupil Premium whom the school receives additional funding.

### **School Dinners**

A school dinner is provided free of charge for all children in EYFS and KS1. Parents can decide day by day if they wish their child to have a school dinner and a menu is displayed in the hall, at the school office and sent home to parents. Parents may choose to send their child to school with a home packed lunch.

### **Lettings**

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The charges will be determined annually and approved by the Governing Body. All lettings will be in accordance with Hampshire County Council Procedures, including Safeguarding Procedures.

### **Damage/Loss to Property**

A charge will be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials). The charge will be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

### **Other Charges**

The Headteacher or Governing Body may levy charges for miscellaneous services up to the rate of providing such services e.g. requests for private telephone calls and photocopying may incur a small charge to cover any costs.

Approved by the Full Governing Body 17 November 2020  
Date for review: November 2021