



GRANGE INFANT SCHOOL **TRAFFIC MANAGEMENT PLAN**

Our School

- We are an infant school with a published admission number of 270 pupils aged 4 to 7 and 43 teaching/non-teaching staff situated in an urban residential area.
- There are two entrances to the school site: a pedestrian entrance is from Grange Lane. The other pedestrian and vehicular entrance is via Franklin Road.
- The vehicular and pedestrian routes are kept separate for health and safety measures: a drive into the car park for the vehicles is separated by a pavement with fencing for the pedestrians.
- A school fence acts as a barrier from the school car-park and public walkway.
- The responsibility for the opening and closing of both of these gates lies with the site managers of the Infant and Junior School. Gates remain open during the school day.
- The school playground gates open at 7.45am and close at 8.55am.
- The school playground gates open at 3.10pm and the children are released from class at 3.15pm for collection. The gates are then locked once all children and parents have left the site.
- Before and after the school day begins pupils and parents wait outside the school gates on site so that they are not waiting near the main road.
- Entrances and crossings are kept clear and this is monitored daily by the site managers from both the infant and junior schools.
- External lighting ensures that all pedestrian and vehicular traffic routes are adequately lit.
- The car park is a shared site for the infant and junior school. There are places for 32 staff and visitor's cars with one dedicated disabled parking place.
- Cycle and scooter storage is situated at the front of the school.
- The school is not on a direct public transport route; the nearest bus stops being situated on St Nicholas Avenue. The bus stops are approximately 3 minutes' walk each from the two entrances to the school site. (Grange Lane and Franklin Road).
- There are two patrolled school road crossing points - one at the end of Grange Lane and the other across Nimrod drive.
- Where possible, staff and visitors should access the school car park by 8.30am and leave from 3.30pm after all children and parents have left the school site at the end of the day. Staff/visitors cars arriving after this time are encouraged to park their vehicles outside the school site on the public road.

Emergency Vehicles

- A double gate on Franklin Road allows access for emergency vehicles onto the school site. Staff contacting the emergency services know to provide this instruction when phoning.
- Yellow lines in the car-park ensure access through the car park for emergency vehicles.

Parking

- Staff are to park in a designated marked parking space. If no marked parking space is available, then they will need to park their vehicle outside the school site.
- No double parking/blocking staff cars in the Infant designated parking spaces is permitted to allow emergency vehicles to get access as close as possible to the school building in the event of an incident.

Pupils

- Pupils are instructed as to how to keep themselves safe on and around the school site through in class risk assessments and are regularly made aware of traffic and road safety issues.

- Pupils are informed not to ride bikes or scooters along the pedestrian path or onto the school playgrounds.
- Pupils have access to a bike shelter in which to lock bikes and scooters during the school day.

Pedestrians

- We have a pedestrian walkway with clear access points to the school playgrounds.
- Pedestrian routes from the edge of the site boundary and car park to the building entrances are hazard free and checked by the site manager.
- The main school entrance is clearly identifiable.

Deliveries/Contractors

- No pupils are taken onto the car-park when delivery vehicles are loading/unloading.
- We ensure contractors do not block exit routes and this is identified on associated risk assessments.

After School/Clubs/Community Use

- Consideration is given to traffic movement around the site when pupils are still leaving the school at the end of the day.
- The site manager is responsible for locking and unlocking the school gates out of normal hours.
- Lighting in the car park is adequate and maintained by the site manager and Property Services.

Disabled Access

- There is a designated accessible car parking space, clearly marked.
- The accessible parking space is as close as possible to the accessible entrances and allows sufficient access room.

Appendix A: Traffic on site plans.

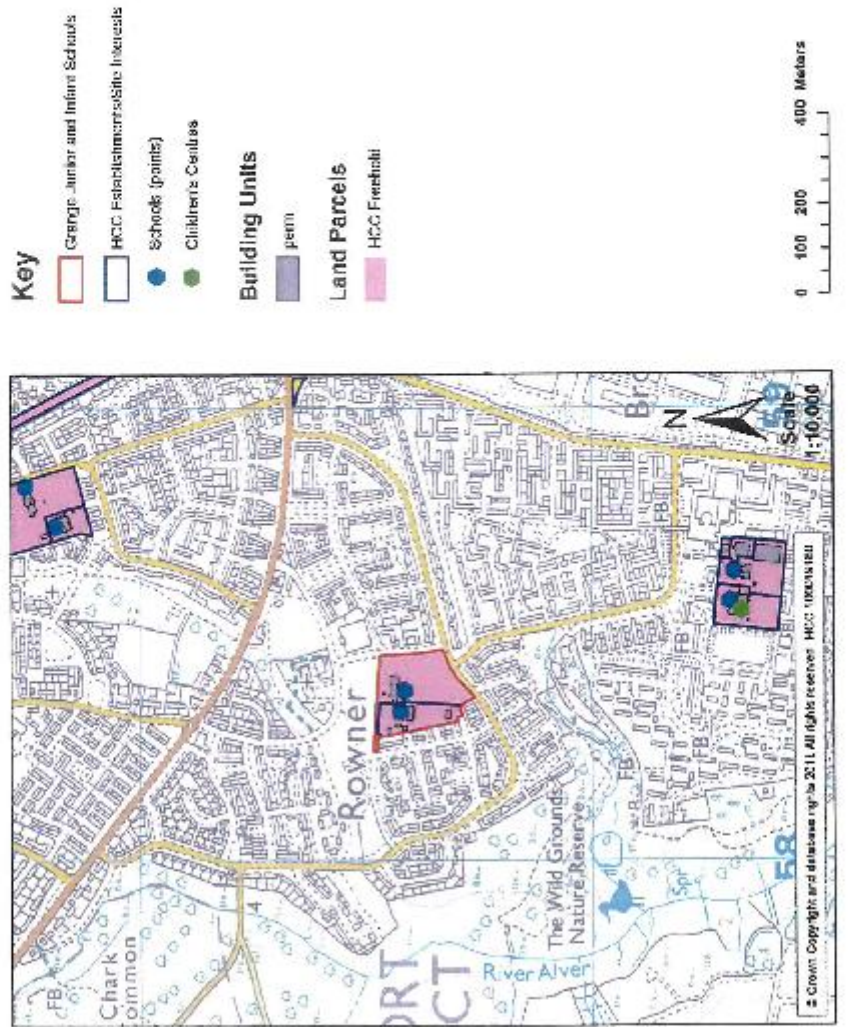
Review: This policy will be reviewed annually.

Reviewed and updated: February 2020

Next Review: February 2021

Workshop resources

GRANGE JUNIOR AND INFANT SCHOOLS - STRUCTURE







Grange Infant School February 2015 18